

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2769

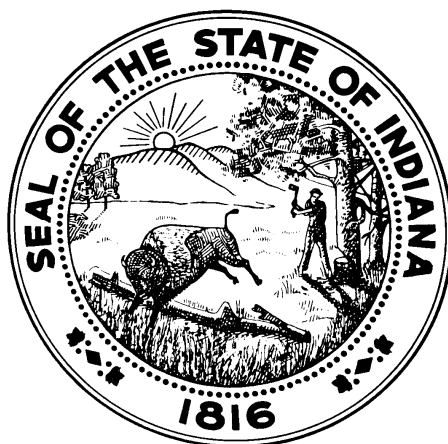
EXAMINATION REPORT

OF

TOWN OF AMO

HENDRICKS COUNTY, INDIANA

January 1, 2006 to December 31, 2007



FILED
07/15/2008

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OFFICIALS

Office

Official

Term

Clerk-Treasurer

Lori Estes
Barbara Strahl

01-01-06 to 01-04-06
01-05-06 to 12-31-11

President of the Town Council

Reid A. Haney

01-01-06 to 12-31-08



STATE OF INDIANA

AN EQUAL OPPORTUNITY EMPLOYER

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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE TOWN OF AMO, HENDRICKS COUNTY, INDIANA

We have examined the financial information presented herein of the Town of Amo (Town), for the period of January 1, 2006 to December 31, 2007. The Town's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Town for the years ended December 31, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

May 22, 2008

TOWN OF AMO
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2006 And 2007

	Cash and Investments 01-01-06	Receipts	Disbursements	Cash and Investments 12-31-06
Governmental Funds:				
General	\$ 67,800	\$ 83,242	\$ 88,884	\$ 62,158
Motor Vehicle Highway	23,058	16,041	9,911	29,188
Local Road and Street	67,772	16,884	6,709	77,947
Law Enforcement Continuing Education	390	300	-	690
Riverboat	7,839	2,605	-	10,444
Cumulative Capital Improvement	4,119	1,479	-	5,598
Economic Development Income Tax	9,815	8,549	4,393	13,971
Police Report	6	-	-	6
Police Car	1,705	2,062	1,660	2,107
K-9 Unit	250	-	-	250
Fire Truck	-	10,900	2,900	8,000
Interurban DOC Grant	13,148	-	13,125	23
Fiduciary Fund:				
Payroll Withholding	757	4,097	4,830	24
Totals	<u>\$ 196,659</u>	<u>\$ 146,159</u>	<u>\$ 132,412</u>	<u>\$ 210,406</u>

	Cash and Investments 01-01-07	Receipts	Disbursements	Cash and Investments 12-31-07
Governmental Funds:				
General	\$ 62,158	\$ 91,030	\$ 106,447	\$ 46,741
Motor Vehicle Highway	29,188	15,603	10,425	34,366
Local Road and Street	77,947	16,655	2,867	91,735
Law Enforcement Continuing Education	690	74	-	764
Riverboat	10,444	2,611	-	13,055
Rainy Day	-	3,507	-	3,507
Levy Excess	-	826	-	826
Cumulative Capital Improvement	5,598	1,454	-	7,052
Economic Development Income Tax	13,971	8,912	1,505	21,378
Police Report	6	-	6	-
Police Car	2,107	2,425	2,760	1,772
K-9 Unit	250	-	-	250
Fire Truck	8,000	-	-	8,000
Interurban DOC Grant	23	27,842	15,931	11,934
Community Development Block Grant	-	34,000	34,000	-
Fiduciary Fund:				
Payroll Withholding	24	6,106	4,568	1,562
Totals	<u>\$ 210,406</u>	<u>\$ 211,045</u>	<u>\$ 178,509</u>	<u>\$ 242,942</u>

The accompanying notes are an integral part of the financial information.

TOWN OF AMO
NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Town was established under the laws of the State of Indiana. The Town provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Town uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied or highway use taxes are received are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Town in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Town on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Town to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

TOWN OF AMO
EXAMINATION RESULTS AND COMMENTS

CAPITAL ASSET RECORDS

As stated in prior Report B27124, the Town does not maintain a complete record of capital assets owned by the Town.

Every governmental unit should have a complete inventory of all capital assets owned which reflect their acquisition value. Such inventory should be recorded in the Capital Assets Ledger. A complete inventory should be taken every year for good internal control and for verifying account balances carried in the accounting records. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

COMPENSATION AND BENEFITS

Dustin Strahl and Lisa Brown received \$800.00 and \$42.00 respectively in payments for 2007 which were not included on the salary ordinance or resolution.

All compensation and benefits paid to officials and employees must be included in the labor contract, salary ordinance, resolution or salary schedule adopted by the governing body unless otherwise authorized by statute. Compensation should be made in a manner that will facilitate compliance with state and federal reporting requirements. (Accounting and Uniform Compliance Guidelines Manual for Cities and Towns, Chapter 7)

TOWN OF AMO
EXIT CONFERENCE

The contents of this report were discussed on May 22, 2008, with Barbara Strahl, Clerk-Treasurer; and Donna Watson, Town Council Member. The officials concurred with our findings.